

**Town of Garner
Town Council Meeting Minutes
April 18, 2017**

The Council met in regular session at 7:00 p.m. in the Garner Police Department Training Room located at 912 7th Avenue.

CALL MEETING TO ORDER/ROLL CALL:

Mayor Ronnie Williams, Mayor Pro Tem Kathy Behringer, Council Member Buck Kennedy, Council Member Ken Marshburn, Council Member Gra Singleton arrived at 7:38 p.m., and Council Member Jackie Johns was absent.

Staff Present: Rodney Dickerson-Town Manager, John Hodges-Asst. Town Manager-Development Services, Matt Roylance-Asst. Town Manager-Operations, Pam Wortham-Finance Director, Rick Mercier-Communications Manager, Jeff Triezenberg-Interim Planning Director, David Bamford-Senior Planner, Jenny Saldi-Senior Planner, Jonathan Ham-Asst. Town Engineer, Michael Gammon-Budget & Special Projects Manager, William E. Anderson-Town Attorney, and Stella Gibson-Town Clerk.

PLEDGE OF ALLEGIANCE: Rodney Dickerson

INVOCATION: Rodney Dickerson

PETITIONS AND COMMENTS

ADOPTION OF AGENDA

Mr. Dickerson requested to add the following items to the agenda:

- (1) Presentations – Credit Rating
- (2) New/Old Business – Audit Contract Revision and Update on Furniture for Town Hall

Motion: Singleton
Second: Marshburn
Vote: Unanimous

PRESENTATIONS

Proclamation Recognizing Building Safety Month

Presenter: Tony Beasley, Inspections Director

Proclamation recognizing May as National Building Safety Month.

GRA Plan of Work

Presenter: Mari Howe, Downtown Development Director

Representatives from the Garner Revitalization Association presented the organization's finalized 2017 Plan of Work. The presentation included key initiatives from Downtown Garner's Community Engagement, Event Planning, Historic Preservation, and Development teams.

Credit Rating

Presenter: Rodney Dickerson, Town Manager

Mr. Dickerson reported Moody's Investors Service upgraded the Town's credit rating from Aa2 to Aa1. This will help the Town obtain better interest rates and terms for future borrowings and bond issuances.

CONSENT

Council Meeting Minutes

Presenter: Stella Gibson, Town Clerk

Council Meeting Minutes from the January 31, 2017 and February 28, 2017 Work Sessions, Regular Meeting minutes from March 21, 2017 and April 3, 2017, and Closed Session Minutes from January 31, 2017.

Action: Adopt Minutes

Ordinance Amending FY16/17 Operating Budget

Presenter: Pam Wortham, Finance Director

Request to use Unappropriated Fund Balance to pay for costs for the payment to Wake County for Station 4. During the preparation of the FY 2016-17 budget for Fire Services, we noted that the payment would be "paid from FY 2015-16 savings". In FY 16, there were payments budgeted for a fire truck. Of that budgeted amount, \$50,966 was unexpended, and is now rolled into Fund Balance. The amount needed for the FY 17 Station 4 payment is \$30,500.

Action: Adopt Ordinance (2017) 3854

PRCR Reorganization of Cultural Arts and Events Team

Presenter: Sonya Shaw, PRCR Director

The PRCR Department presented a proposed reorganization of the Cultural Arts and Events Team at the March 28, 2017 Work Session. Requested changes are approximately \$2,400 and will be covered with existing year lapse salary.

Action: Authorize Reorganization and Staffing Changes

Request of Wake County to Appoint Plat Review Officers

Presenter: Jeff Triezenberg, Planning Director

Request of Wake County Board of Commissioners to amend the authorized list of plat review officers to add Jonathan Ham, David Bamford and Jeff Triezenberg. Mr. Ham, Mr. Bamford and Mr. Triezenberg will join Tony Chalk, who is currently the only authorized plat review officer for the Town.

Action: Adopt Resolution (2017) 2319

Agency Funding/Programming Partners Agreements Approved in FY 2016-17 Budget

Presenter: Michael Gammon, Budget & Special Projects Manager

Following budget adoption, agreements were prepared and forwarded to each of the agencies receiving appropriations for the FY 2016/17 budget year. Garner Area Ministries was approved for funding of \$3,898. Due to a clerical error, they received \$3,398. This authorization seeks to provide Garner Area Ministries with the additional \$500 of approved funding.

Action: Authorize Execution of Agreement

Motion: Kennedy
Second: Behringer
Vote: Unanimous

PUBLIC HEARINGS

NEW/OLD BUSINESS

Southeast Area Study (SEAS) Endorsement

Presenters: Jeff Triezenberg, Planning Director & Alex Rickard, CAMPO Deputy Director

Mr. Rickard of The Capital Area Metropolitan Planning Organization (CAMPO) reported the Southeast Area Study which includes all or part of eleven municipalities and portions of Wake and Johnston counties was complete. This study updates CAMPO's overall Comprehensive Transportation Plan and produced project priorities for the Town of Garner to be included in the next Metropolitan Transportation Plan.

Action: Support of New SEAS Determined Projects within the next CAMPO MTP

Motion: Behringer
Second: Singleton
Vote: Unanimous

Thompson Road Sidewalk Improvements Project

Presenter: Jonathan Ham, Assistant Town Engineer

Mr. Ham stated the Town received bids for the installation of a sidewalk, turn lane, curb & gutter, and storm drain along Thompson Road from Timber Drive to the end of the existing sidewalk near Briar Rose Lane. Four Bids were received and the low bid was from Hollins Construction at \$342,892; 2% above the engineer's estimate.

Action: Authorize Execution of Contract with Hollins Construction Services, Inc. for \$342,892

Motion: Marshburn

Second: Singleton
Vote: Unanimous

Lake Benson Stormwater Control Measures & Parking Lot Addition Project

Presenter: Jonathan Ham, Assistant Town Engineer

Mr. Ham stated the Town received bids for the installation of a bio-retention cell and additional gravel parking at Lake Benson Park. Three bids were received and the low bid was from SAL Construction Company at \$95,430; approximately 30% below the engineer's estimate.

Action: Authorize Execution of Contract with SAL Construction Company for \$95,430

Motion: Kennedy
Second: Singleton
Vote: Unanimous

Stormwater Infrastructure Assessment 2017 Project

Presenter: Tony Chalk, Town Engineer

Mr. Ham stated a Request For Qualifications (RFQ) was developed for GIS and engineering service for the Town's 2017 stormwater infrastructure assessment. WithersRavenel was found to have the most relevant project experience and presented a cost of \$72,000 for the proposed work. This is less than 3% above the project budget.

Action: Authorize Execution of Contract with WithersRavenel for \$72,000

Motion: Kennedy
Second: Behringer
Vote: Unanimous

Bond Update

Presenter: Michael Gammon, Budget & Special Projects Manager

A brief overview was provided regarding the status of the bond program, specifically changes and updates from the last report. The Bond Project Tracking Report was included in the agenda package.

Action: Report Only; No Action Required

Audit Contract Revision

Presenter: Pam Wortham, Finance Director

Ms. Wortham explained a revision of the audit contract with Martin & Starnes was needed to include an additional amount of \$1,500 for Single Audit review. The total contract with the revision is \$35,300.

Action: Approve additional amount of \$1,500 for Single Audit review

Motion: Singleton
Second: Marshburn
Vote: Unanimous

Town Hall Furniture

Presenter: John Hodges, Assistant Town Manager-Development Services

Mr. Hodges requested to remove the cap placed on the amount previously approved for purchasing furniture for the new Town Hall and let the existing project stand.

Action: Authorize expenditures within the construction budget for furniture not to exceed the budgeted amount of \$240,000

Motion: Singleton
Second: Marshburn
Vote: Unanimous

COMMITTEE REPORTS

MANAGER REPORTS

- garner info
- Finance Report
- Building & Permitting Report
- Employee Pancake Breakfast is scheduled for April 27 from 7:00 to 9:00 a.m. at the Senior Center
- Advised Council of a mid-year funding request approved for the Garner Veteran's Memorial Association in the amount of \$500.

ATTORNEY REPORTS

COUNCIL REPORTS

Behringer

- Congratulated Jeff Triezenberg on his promotion to Planning Director.
- Invited citizens to apply to serve on Town Boards/Committees.

Marshburn

- Asked if the Town was providing a resource center for the residents of Forest Hills Apartments. Mr. Dickerson advised the County set up a center in the Forest Hills Clubhouse which is open during the day and a room has been reserved at the Library in the evenings. These centers are open two times each week and are on-going.
- Reported receiving notice the City of Raleigh Public Utilities will be raising the base charges for water/sewer by 2.8% to provide funding for infrastructure improvements.

Kennedy

- Appreciated the presentation by Alex Rickard, CAMPO Deputy Director, as it gave great insight to the capabilities of the organization.

- Applauded the efforts of GRA and the initiatives they presented.

Williams

- Reported the Garner-Cleveland Record was no longer being inserted in the Sunday/Wednesday newspaper. Mr. Mercier will investigate.

Council Member Singleton stated Council Member Johns was absent from the meeting due to health reasons.

CLOSED SESSION

Pursuant to N.C. General Statutes Section 143-318.11(a)(6) “to discuss the qualifications, competence, performance, character, fitness, or conditions of appointment of an individual public officer or employee.”

RETURN TO REGULAR SESSION AND ADJOURNMENT: 9:26 p.m.